



# Two Rivers CofE Primary School

## Two Rivers Church of England Primary admission arrangements for 2021-2022.

### Introductory statement

Two Rivers Church of England Primary School is an Academy and as such the Governing Body is the admission authority.

The school will develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level.

### Admission number(s)

The school has an admission number of 30 for entry in year Reception Class.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

### Application process

Applications to Two Rivers CE Primary School will be handled alongside Bath and North East Somerset's (BANES) co-ordinated admissions scheme. All applications for admission must be submitted to your home Local Authority (LA) by the published closing date: 15th January 2021. The LA will forward all applications to the school and the Governing Body will rank all applications against the admissions criteria. The ranked list will then be returned to the LA.

### Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.<sup>1</sup>

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<sup>1</sup> A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2. Children of staff at Two Rivers CE Primary School where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Children for whom there will be a sibling in attendance on the admission date at the preferred school. Brothers/sisters must live at the same address (Home address<sup>2</sup>) as the child for whom the application is being made.
4. Other children

### **Tie-break**

If in categories 2-3 above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission: In all cases, distances will be measured in a direct line from the address point of the child's home address to the address point of the school as determined by the Local Land & Property Gazetteer (LLPG). Measurements will be determined using the Local Authority's GIS computerised mapping system.

If children live exactly the same distance from the school a place will be provided on the basis of drawing lots randomly. Someone unconnected with the school or academy trust will oversee this.

### **Twins and Multiple Births**

If the last child to be offered a place is a twin or other multiple birth, and their sibling cannot be offered a place initially, the school will, in these circumstances ensure both twins are offered a place, as permitted by the infant class size rules and exceed our PAN of 30. In the case of triplets or other multiple births, the same policy will apply.

### **Late applications**

All applications received by the Local Authority after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

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<sup>2</sup> The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

## Deferred entry for infants

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

## Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

## Waiting lists

The school will operate a waiting list for each year group. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the academy trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Victoria Manuel by 15<sup>th</sup> May 2021 for information on how to appeal. Information on the timetable for the appeals process is on our website at [www.tworiversschool.org.uk](http://www.tworiversschool.org.uk)