



### **A welcome from the Headteacher**

Friday 15<sup>th</sup> May 2020

Dear Parents/Carers,

I would like to take this opportunity to thank you for choosing Two Rivers CofE Primary School for your child's education and to welcome you to our school community.

Ordinarily, we would be welcoming you to an Information Evening in June, in order to share all of the arrangements for your child starting school. As we don't know yet if we will be able to do this due to the impact of Covid19, we are preparing to share all of this information electronically. The Early Years team will share a short video and a 'Starting School' PowerPoint via our school website. After this, there will also be an opportunity to talk on the phone with a teacher and to ask any individual questions that you may have. **Please make sure you have completed the [online enrolment form for new starters](#) on our website, so that we have your email address and phone number.** We will then be able to email all the starting school information that you need.

Plans for the temporary classrooms are taking shape and we hope that the building will be handed over to us during the last week in July.

We have made almost all staff appointments for September, apart from the School Meals Supervisory Assistants (SMSAS) and you can see a snapshot of each member of staff in our 'Pen Portraits' on the website.

Also on the website shortly, will be uniform ordering information. Our supplier is Harvem in Keynsham.

The timing of the school day whilst in temporary accommodation will be 9am to 3.20pm.

If we are permitted by the government and can make arrangements to do this safely, you will be able to drop in for story times with your child, at one of our other campus school. There may also be 'Stay and Play' sessions, where children are invited to stay independently and start to become familiar with their new surroundings. Ideally, these will take place in June/July, although if this is not possible due to Covid19 restrictions, we have contingency plans to structure this in September. In the meantime, teachers will record stories for your children that will be shared via a secure WMAT YouTube channel. Until we are allowed to meet in person, you child will be able to start to get to know the teachers in this way.

In June and July, the teachers will be contacting nurseries and pre-schools in order to get to know a little more about your child, which helps them to build a picture of your child's abilities and needs. In addition, we hope to offer Home Visits, either virtually or in person, in the first couple of weeks of the autumn term. These will be informal and friendly so please don't worry that it is an inspection of any kind. We find that by seeing the children in their home environment, it helps them to feel relaxed and familiar with staff in readiness for them starting school. We will take a photo of your child if we are able to visit, so that this can be displayed in the classroom in time for their arrival.

We recognise that it can be both an exciting and perhaps anxious time for children (and parents) when starting school for the first time. If there is anything that we can do to help or to ease any concerns, please do contact either myself or our Trust Administrator, Ms Manual via email [enquiries@tworiversschool.org.uk](mailto:enquiries@tworiversschool.org.uk) and we will endeavour to help.

I look forward to meeting you in person as soon as we are able.

Yours faithfully

**Mrs A Smart**  
Executive Headteacher

A handwritten signature in cursive script, appearing to read 'A Smart', located at the bottom left of the page.